



**CPAA**

COMMUNITY PLANNING  
ASSOCIATION of ALBERTA

**E-NOTICE**

**March 31, 2023**

## **CPAA 2023 Annual General Meeting Notice**

**Tuesday, May 2, 12:15 PM**

CPAA members are hereby invited and requested to attend the Annual General Meeting (AGM) of the Community Planning Association of Alberta (CPAA) to be held at the conference in Nisku at the Holiday Inn & Suites Edmonton Airport and Conference Centre.

## **CPAA 2023 Annual General Meeting Agenda**

1. Call to Order
2. Approval of the Agenda
3. Approval of the draft Minutes of the Annual General Meeting of May 3, 2022
4. Chair's Report
5. Treasurer's Report
6. Director Reports
7. Election: CPAA Board of Directors
8. 2024 Annual Conference
9. Acknowledgments
10. Other Business
11. Adjournment

The 2022 Draft AGM Meeting Minutes, the 2022 Financial Statements and the Nomination Report will be available at the Annual General Meeting.

## CPAA 2023 Board of Directors Call for Nominations

The CPAA Nominating Committee is tasked with the duty of presenting the membership with a slate of nominees for vacant positions on the Board of Directors, and the Committee is actively recruiting potential volunteers at this time.

There are four (4) positions to fill:

- Four (4) Director positions for the 2023-2025 term (three year term)

### Nomination Process and Requirements

If you are interested in running for a position and or if you would like additional information about serving on the CPAA Board of Directors, please contact the CPAA Office. Members in good standing, may self-nominate or be nominated by others to serve on the board.

All nominees for Directors must submit the Nomination Form signed by two members, neither of whom may be the individual nominated, before the call for nominations closes.

All nominations must be filed with the Nominating Committee on or before April 17, 2023. In the event that there are more nominees than positions available an election will be held on May 2, 2023 at the CPAA Annual General Meeting. Nominations may be submitted by email to [hjanzen@lethbridge.ca](mailto:hjanzen@lethbridge.ca) Attention: CPAA Nominating Committee.

Thank you for your attention and participation in the governance of our association.

Please contact Hilary Janzen at [hjanzen@lethcounty.ca](mailto:hjanzen@lethcounty.ca) if you are interested, the Nomination information and form is available here:

[Nomination](#)

## Still Time to Register!

### 2023 CPAA Annual Planning Conference

Preparing for the Unknown:  
The Intersection of Planning and Politics

May 1 - 3, 2023

Holiday Inn & Suites Edmonton Airport and Conference Centre, Nisku, Alberta

[Register Now!](#) [Book your hotel room](#)

The Conference and half day education registrations are available to register and pay online. Register [online](#) or submit the [registration form](#) to the CPAA office.

[2023 Conference Information Here](#)

If you have any questions regarding sponsorship or registration please contact Vicki Hackl, CPAA Secretary at 780-432-6387 or at [cpaa@cpaa.biz](mailto:cpaa@cpaa.biz).

COMMUNITY PLANNING ASSOCIATION OF ALBERTA  
Our mission is to provide opportunities to share, promote and encourage  
community planning among a full range of stakeholders.

### **CONTACT**

Vicki Hackl  
CPAA Secretary

205 - 10940 166A Street  
Edmonton, AB T5P 3V5  
Canada

Phone: (780) 432.6387 Fax: (780) 452.7718 E-mail: [cpaa@cpaa.biz](mailto:cpaa@cpaa.biz)

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