



# Community Achievement Award

## Purpose

*Community Planning Association of Alberta membership are focused on improving the quality of life for their residents in multiple ways. Communities across Alberta have undertaken and are currently working on a wide range of community-based projects and priorities to address safety, health, local services and social and economic opportunities. The purpose of this Award is to recognize, celebrate, and share the success of these community-based projects.*

This award recognizes an individual, team, or organization whose creative ideas and work has resulted in a successful project that has positively contributed to community building and well being within the Province of Alberta.

## Eligibility

Recipients must be a member in good standing of the CPAA, actively engaged in some facet of community planning in an Alberta context and willing to share information about their successful project with CPAA.

## Nomination and Submission

You may nominate a project or submit a project that you were involved in; both can be made by any member in good standing of the CPAA. A complete submission package will consist of:

- 1) Application form
- 2) Required description, reasons, tangible benefits and supporting information as listed on the Application form.
- 3) Supporting Documents listed on the Application form.

**Community Achievement Award submissions must be received by the CPAA Office via email to [cpaa@cpaa.biz](mailto:cpaa@cpaa.biz) by 4:00 pm, March 1, 2022.**



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## Selection

The CPAA Scholarships and Awards Committee will review the nominations and make one or more Award recommendation to the CPAA Board of Directors for a final decision. Please note the following criteria will be used in the selection process:

1. Each complete submission package will demonstrate/document its positive effect/impact on the community and/or intended end users.
2. The type of project or activity nominated is less important than the positive outcomes of the project. What is important is how it improves, informs, educates, creates new opportunities or efficiencies. A project may be nominated for its innovative concepts or methods. It could be an innovation in an existing process, use of materials, administration, management training, or procurement. Alternatively, it could be focused on social service, education, recreation, small business development, or cultural activities and successful projects/practices.
3. The submission must provide evidence of success and document the positive impact, improved quality and cost efficiencies, etc of the project. A successful project must be a proven success and not just a good idea that has yet to be implemented.
4. The submission information should highlight and explain the significance of the project presented in strengthening the community and creating new opportunities or significantly improving services.
5. The submission must be documented and well presented. The project contacts (including their teams and/or their agencies/employers) must provide sufficient information and documentation for the Scholarships and Awards Committee to verify and evaluate the work presented. Nominees may be contacted by the Committee for clarification and further information as necessary.

## Presentation

The winner will be announced and presented with a plaque recognizing their achievement at the annual CPAA Conference and will be featured in CPAA publications.

***Thank you for your consideration to participate in the first CPAA Community Achievement Award!***