

2019 CPAA CONFERENCE EXHIBITOR FORM

Contact Name:

Firm or Organization:

Address: City:

Postal Code:..... Email: Phone:

Exhibitor cost is \$250. You may register separately for the conference which includes one ticket for all meals (Value: \$500.00) and/or for the Education Session (Value: \$150).

PAYMENT DETAILS

- Payment Amount Enclosed
- Payment to follow
- Invoice amount to above organization
- Display included with conference sponsorship

GST not applicable. Credit card payment is not available. Payment by e transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

Name:

Signature: Date:

ARE YOU ALSO A SPONSOR?

- YES
- NO

IF YES, AT WHAT LEVEL?

- DIAMOND
- PLATINUM
- GOLD
- SILVER
- BRONZE
- SUPPORTER

EXHIBITOR SPACE DETAILS:

- Displays will be set up along the perimeter walls in Salon DE within the Conference space – spaces will be assigned.
- Each display space consists of a maximum area 8 feet wide by 5 feet deep (including any tables or chairs)
- **If requested**, a skirted table (8 feet by 2 feet) and two chairs will be included as part of the regular cost.
- Displays may be set up as early as **8:00 a.m., Monday, April 29**, but must be set up and ready **by Monday 1:00pm**. They must be removed from the conference space by **12:15 pm Weds., May 1**.
- Extra Luncheon and Banquet tickets will be available through the Conference (**Lunch: \$40/person; Banquet: \$70/person**) if the person at the booth has not registered for the conference.

WE, THE ABOVE ORGANIZATION WOULD LIKE TO RESERVE DISPLAY SPACE AS FOLLOWS:

- Number of display spaces (Note one banquet ticket included with each space purchased.) - \$250 each
- Number of complimentary chairs required (Maximum of 2 included with space)
- Number of complimentary tables required (skirted) (Maximum of 1 included/space)
- Number of electric outlets required

Community Planning Association of Alberta. Please complete the form and return with payment to **CPAA Office**

**205 - 10940, 166A Street NW,
Edmonton, AB
T5P 3V5**

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